



CITY OF GROESBECK

MOBILE FOOD VENDOR PERMIT APPLICATION

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____ Telephone number: _____

Applicant Name: _____

Address: _____

Driver license number: _____ Telephone number: _____

MOBILE FOOD ESTABLISHMENT INFORMATION:

Type of Unit: Truck Trailer Other: _____

Make: _____ Model: _____ Color: _____ Year: _____

License plate number: _____ Number of employees: _____

Day(s) and Hours of Operation: _____

Location or Placement of Establishment: _____

Name of business onsite: _____

Property owner: _____

Owner address: _____

Phone number: _____ Email: _____

Type of food(s)/beverage(s) or specific food(s)/beverage(s) to be vended: _____

REQUIRED DOCUMENTATION:

In addition to the application for a mobile food establishment, the following documents **MUST** be included in the submittal:

- Copy of Texas Health Department Permit
- Copy of Texas Sales Tax Permit
- Copy of Location Authorization
- Copy of Liability Insurance

APPLICATION SUBMITTAL:

Once you have completed the application and have obtained all required signatures, you may submit the application:

- In person to the City Administrator’s office at City Hall, 402 West Navasota Street, Groesbeck, Texas, 76642
- By fax – 254-729-3501 Attn: City Administrator’s Office
- By email – chenson@cityofgroesbeck.com

For questions concerning the application for mobile food establishment permitting process, call 254-729-3293 option 4 or by email at chenson@cityofgroesbeck.com

PERMIT APPROVAL AND PICK-UP:

Upon approval, the applicant will be notified and may obtain the permit at City Hall. The annual permit fee is \$120.00 (pro-rated) and valid through December 31st of the paid year.

APPLICANT ACKNOWLEDGEMENT AND SIGNATURE:

By signing this application, the applicant acknowledges receipt of the guidelines for mobile food establishments which are provided as part of this and understands that failure to comply with the City of Groesbeck regulations pertaining to mobile food establishments may result in citations for violations and/or closure of the facility until violations are corrected.

Applicant (Printed Name) Date

Applicant Signature

Received by (Printed Name) Date

Received by (Signature)



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MOBILE FOOD VENDOR LOCATION AUTHORIZATION

All Mobile Food Units must keep a notarized Location Authorization on hand within the Mobile Food Unit, and make available for inspection upon request by City officials and/or law enforcement at all times during the operation of the Mobile Food Unit. The Agreement must confirm the authorization to use private property on which to locate the mobile food unit during the hours of operation.

I, _____, owner/responsible party for _____,
located at _____, give my permission to _____
of _____ to operate on my property during the following hours of
operation:

Mon: _____ Tue: _____ Wed: _____ Thur: _____
Fri: _____ Sat: _____ Sun: _____

STATE OF TEXAS §
COUNTY OF LIMESTONE §

Before me on this day personally appeared _____, owner of
_____ known to me (or proven to me) to be the person whose name is
subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and
considerations expressed.

“Given under my hand and seal this _____ day of _____, 20_____”

Signature of Notary Public