

MINUTES FOR THE 20th DAY OF SEPTEMBER, 2022

BE IT REMEMBERED THAT on Tuesday, September 20, 2022 the Groesbeck City Council met in Regular Session at 6:00 p.m. at the Groesbeck Council Chambers with the Honorable Mayor Matthew Dawley presiding and with Warren Anglin, Tamikia Jackson, Sonia Selvera and Lee Cox being present and with Kim Harris being absent. Staff members present were Chris Henson, Brenda Jackson, Keith Tilley, Jamie McLean, Shelby Contreras, Jamie Vaughn, Josh Bell. Tykisha Presley, EDC Director was also in attendance. A list of visitors is attached to the agenda on file.

Pastor Nathaniel Bedford gave the invocation and the pledge to the United States and Texas Flag was repeated in unity.

Mayor Dawley called the meeting to order at 6:00 p.m. Proper posting of the notice of the meeting was verified and a quorum of members was present.

6. Citizen's Comments

There were no citizen's comments.

7. Consent Agenda

(Items placed on the Consent Agenda are considered routine in nature and are considered non-controversial. The Consent Agenda can be acted upon in one motion.)

a. Approval of Minutes: Regular Session/Workshop August 16, 2022

Approval of City Holidays for FY 2022-2023

A motion was made by Warren Anglin and seconded by Lee Cox to approve the consent agenda. Motion carried unanimously.

8. Consider Approval of Ordinance 22-O-01, Budget Amendments for General and Revenue Funds

Mayor Dawley presented Ordinance 22-O-01, Budget Amendments for General and Revenue Funds to the council for approval.

ORDINANCE NO. 22-O-01 AMENDING ORDINANCE NO. 21-O-05

AN ORDINANCE AMENDING ORDINANCE 21-O-05 ADOPTING THE ANNUAL BUDGET OF THE CITY OF GROESBECK, TEXAS FOR THE FISCAL YEAR OCTOBER 1, 2021 TO SEPTEMBER 30, 2022

Whereas, a Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, for the City of Groesbeck, Texas was duly filed with the City Secretary and was duly presented to the City Council by Mayor Ray O'Docharty, and

Whereas, on September 21, 2021 Mayor Ray O’Docharty introduced the proposed Ordinance No. 21-O-05 to the City Council and the City Council approved the ordinance, and

Whereas, the Ordinance was passed, approved and adopted on September 21, 2021 and filed at the Limestone County Clerk’s office in October, 2021.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GROESBECK, TEXAS:

SECTION 1. Amendment.

The City of Groesbeck hereby amends its 2021/2022 annual city budget as presented in amendment “1” of this ordinance.

SECTION 2. Open Meetings.

It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551, Texas Government Code.

SECTION 3. Effective Date.

This Ordinance shall be in force and effect from and after its passage on the date shown below.

PASSED AND APPROVED this 20th day of September, 2022.

APPROVED:

CITY OF GROESBECK

By: s/Matthew Dawley
Mayor

ATTEST:

s/Brenda Jackson

City Secretary

A motion was made by Lee Cox and seconded by Warren Anglin to approve Ordinance 22-O-01, Budget Amendments for General and Revenue Funds. Motion carried unanimously.

9. Discuss/Consider and select Administration/Project Delivery Service Provider(s) to Complete Application and Project Implementation for City of Groesbeck’s 2023-2024 Texas Community Development Block Grant Program Funded and Administered through the Texas Department of Agriculture

Council Member Lee Cox shared information on the 2023-2024 CDBG grant and explained the process of selecting a company for administrative services. There were three companies who submitted their proposals.

10. Consider Approval of Resolution No. 22-R-09, Authorizing the Award of Professional Service Provider(s) Contracts to Complete Application and Project Implementation for the 2023-2024 Texas Community Development Block Grant Fund

Mayor Dawley presented Resolution No. 22-R-09, Authorizing the Award of Professional Service Provider(s) Contracts to Complete Application and Project Implementation for the 2023-2024 Texas Community Development Block Grant Fund to the council for approval.

RESOLUTION NO. 22-R-09

A RESOLUTION OF THE CITY OF GROESBECK, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACT FOR THE 2023-2024 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT FUND.

WHEREAS, the 2023-2024 Community Development Block Grant Fund contract requires implementation by professionals experienced in the administration of federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with Texas CDBG requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for professional services;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That Grant Works be awarded a contract to provide Texas CDBG application and project-related **administration services** for the 2023-2024 Texas Community Development Block Grant Fund project.

Section 2. That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider.

PASSED AND APPROVED ON SEPTEMBER 20, 2022.

APPROVED:

s/Matthew Dawley
Entity Signature

ATTEST:

s/Brenda Jackson
Entity Clerk/Secretary (Signature)

A motion was made by Lee Cox and seconded by Tamikia Jackson to approve Resolution No. 22-R-09 awarding the contract to Grant Works. Motion carried unanimously.

11. Discussion/Consider and Select Engineering/Architectural/Surveying Service Providers(s) to Complete Project Implementation for City of Groesbeck’s 2023-2024 Texas Community Development Block Grant Funding Administered by the Texas Department of Agriculture

Council Member Lee Cox shared information on the 2023-2024 CDBG grant and explained the process of selecting a company for engineering/architectural/surveying services. There was only one company who submitted a proposal.

12. Consider Approval of Resolution No. 22-R-10, Authorizing the Award of Professional Service Provider(s) Contracts for Engineering/Architectural/Surveying Service Providers(s) to Complete Project Implementation for the 2023-2024 Texas Community Development Block Grant (TxCDBG) Fund

Mayor Dawley presented Resolution No. 22-R-10, Authorizing the Award of Professional Service Provider(s) Contracts for Engineering/Architectural/Surveying Service Providers(s) to Complete Project Implementation for the 2023-2024 Texas Community Development Block Grant (TxCDBG) Fund to the council for approval.

RESOLUTION NO. 22-R-10

A RESOLUTION OF the CITY OF GROESBECK, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER(S) CONTRACTS FOR THE 2023-2024 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) FUND.

WHEREAS, the 2023-2024 Texas Community Development Fund contract requires implementation by professionals experienced in federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering/architectural/surveying services and has been completed in accordance with Texas CDBG requirements;

WHEREAS, the statement of qualifications received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That KSA be awarded a contract to provide TxCDBG application and project-related professional engineering/architectural/surveying services for the 2023-2024 Texas Community Development Fund project.

Section 2. That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider;

PASSED AND APPROVED ON September 20, 2022.

APPROVED:

CITY OF GROESBECK

s/ Matthew Dawley, Mayor
Entity Signature

ATTEST: s/Brenda Jackson
Entity Clerk/Secretary Signature

A motion was made by Lee Cox and seconded by Warren Anglin to approve Resolution No. 22-R-10, awarding the contract to KSA. Motion carried unanimously.

13. Consider Approval to Accept Annual Budget for Economic Development for FY 2022-2023

A motion was made by Warren Anglin and seconded by Lee Cox to accept the annual budget for EDC for FY 2022-2023. Motion carried unanimously.

14. Public Hearing for FY 2022-2023 City Budget

Started: 6:08 p.m. Ended: 6:10 p.m.

15. Consider Approval of Ordinance No. 22-O-02, Adoption of FY 2022-2023 City Budget

Mayor Dawley presented Ordinance No. 22-O-02, Adoption of FY 2022-2023 City Budget to the council for approval.

ORDINANCE NO. 22-O-02

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF GROESBECK, TEXAS FOR THE FISCAL YEAR OCTOBER 1, 2022 TO SEPTEMBER 30, 2023

WHEREAS, Public Notice of a public hearing upon this budget has been duly and legally made as required by law; and

WHEREAS, FURTHER, after a full and final consideration, the public hearing has been held upon said budget and it is the consensus of opinion that the budget as filed should be approved. The financial condition and comparative expenditures as filed were duly considered.

NOW THEREFORE BE IT ORDAINED that the City Council of the City of Groesbeck, Texas, ratify, report, adopt and approve the budget for Fiscal Year October 1, 2022 through September 30, 2023.

PASSED AND APPROVED this 20th day of September, 2022.

APPROVED:

CITY OF GROESBECK

By: s/Matthew Dawley
Matthew Dawley
Mayor

ATTEST:

s/Brenda Jackson
Brenda Jackson
City Secretary

A motion was made by Lew Cox and seconded by Sonia Selvera to approve Ordinance No. 22-O-02, Adoption of FY 2022-2023 City Budget. Motion carried unanimously.

16. Consider Approval of Ordinance No. 22-O-03, Adoption of City Tax Rate for 2022.

Mayor Dawley presented Ordinance No. 22-O-03, Adoption of City Tax Rate for 2022 to the council for approval.

ORDINANCE NO. 22-O-03

AN ORDINANCE OF THE CITY OF GROESBECK, TEXAS LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF GROESBECK, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND TERMINATING SEPTEMBER 30, 2023; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES, AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.

WHEREAS, the City Council of the City of Groesbeck, Texas approved the municipal budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023; and

WHEREAS, it is necessary that an ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Groesbeck, Texas in accordance with such budget and the Texas Tax Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GROESBECK, TEXAS:

SECTION 1. That there is levied and shall be collected for the use and support of the municipal government of the City of Groesbeck, Texas, for the Fiscal Year 2022-2023, Tax Year 2022, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a

tax of \$0.5722 on each One Hundred Dollars (\$100.00) valuation of property, said tax being so levied and apportioned to the specific purposes herein set forth.

- (1) For the maintenance and support of the General Government (General Fund), (\$0.5434) on each One Hundred Dollars (\$100.00) valuation of property.
- (2) For the debt service bonded indebtedness (\$0.0288) on each One Hundred Dollars (\$100.00) valuation of property.

SECTION 2. here is hereby levied and there shall be collected from every person, firm, association or corporation pursuing an occupation which is taxed by the General Laws of the State of Texas, annual occupation tax equal in each instance to one-half (½) of the State Occupation Tax, which said taxes shall be paid annually in advance except where otherwise provided by the State Laws, in which event, the same may be paid as is provided by the State Law.

SECTION 3. All receipts for the City of Groesbeck not specifically apportioned by this Ordinance are hereby made payable to the General Fund of the City of Groesbeck unless specifically authorized for other operational purposes.

SECTION 4. All monies collected under this Ordinance for specific items therein named be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the City Secretary shall keep these accounts so as to readily and distinctly show the amounts collected, the amounts expended and the amounts on hand at any time belonging to such funds. It is hereby made the duty of every person collecting money for the City of Groesbeck, Texas to deliver to the City Secretary at the time of depositing any monies, a statement showing to what fund such deposit should be made and from what source received.

SECTION 5. That taxes levied under this ordinance shall be due October 1, 2022 and if not paid on or before January, 2023 shall immediately become delinquent.

SECTION 6. That this Ordinance shall take effect and be in force from and after its passage.

DULY PASSED AND APPROVED THIS THE 20th DAY OF SEPTEMBER, 2022, by the following motion, “I move for the adoption of a tax rate of \$0.5722/\$100 which is effectively a zero percent increase in the tax rate.” Motion was made by Council Member Lee Cox and seconded by Council Member Tamekia Jackson to approve this ordinance. Voting for: Lee Cox, Tamekia Jackson, Warren Anglin, Sonia Selvera. Voting Against: None. Abstaining: None. Absent: Kim Harris.

PASSED AND APPROVED this 20th day of September, A.D., 2022.

APPROVED:

CITY OF GROESBECK

By: s/Matthew Dawley
Matthew Dawley
Mayor

ATTEST:

s/ Brenda Jackson

Brenda Jackson
City Secretary

A motion was made by Lee Cox and seconded by Tamikia Jackson to approve Ordinance No. 22-O-03. Motion carried unanimously.

17. Council and City Administrator comments relating to items of public interest: announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, informational update on city projects, awards, acknowledgement of meeting attendees, birthdays, request of the city administrator for items to be placed on upcoming agendas and condolences

Mayor Dawley – Read Thank You card from Peaches Stone family for memorial sent from City.

City Administrator Chris Henson – City brought in approximately \$14,000.00 by auctioning surplus equipment and plans for another one in the near future; public works is in process of clearing up city-owned lot at corner of Waco and Trinity Street to use for city staff parking.

18. Adjournment

A motion to adjourn was made by Warren Anglin and seconded by Tamikia Jackson. There being no further business, the meeting was adjourned at 6:40 p.m.

APPROVED:
CITY OF GROESBECK

BY: _____
Matthew Dawley
Mayor

ATTEST:

Brenda Jackson
City Secretary